

WELFARE ADVANCE APPLICATION FORM



The President
Postal Staff Welfare Fund
Bhutan Postal Corporation Limited
Thimphu

Application Date:

Subject: Application For Advance Without Service Charge

Sir,

I am a member of the PSWF. I have read all the Rules of the PSWF, and having understood the terms and conditions, I wish to apply for a advance for the reason stated below:

.....

Applicant Details:

Name: Expected Years to retirement from service:

Position Title: PSWF membership since:

Grade: Amount Applied for Nu.

(In word).....

Affix Legal
Stamp

Name and Signature of applicant.

(For Official Use Only)

I hereby declare that the reason submitted by the applicant is true as per our records and forward it for necessary consideration.

(Secretary)

(Treasurer)

Approved/ Not Approved

(President)

1. Cashier shall deduct monthly from his/her salary
2. Has to confirm the applicant's net take home pay (after all deduction) which shall not fall below 30% of net pay. Please attach the last month's pay slip which has to be countersigned by the Account Officer.